

**Criteria for the evaluation of Project Applications under the Programme Promotion of Diversity in
Culture and Arts within European Cultural Heritage
Call Code – CLT03**

PART I – Administrative Compliance Criteria

No	Question	Yes	No
1.	Was the Project Application delivered to the Programme Operator by the deadline in a sealed envelope/package?		
2.	Does the Project Application contain the electronic version and the hard copy of the Application Form?		
3.	Is the Application Form duly signed by the relevant statutory representative/representatives of the organization, as listed in the relevant register?		
4.	Was the maximal (EUR 200,000) and minimal (EUR 50,000) limit of the Project Grant applied for observed?		
5.	Was the Project Application delivered as one original and two copies in English language?		
6.	Are the compulsory attachments attached to the Project Application and have been submitted in accordance with prescribed forms?		
7.	Did the Applicant define at least one, but not more than three outputs to each outcome of the project?		
8.	Did the Applicant define at least one measurable indicator to each output of the project?		
9.	Is the required rate of co-financing in accordance with the Call?		

Project application awarded ‘**No**’ in any of the point 1 to 4 in this part shall be excluded from further assessment. Applicants who fail to meet criteria under the point 5. – 9 shall be asked by the Programme Operator to supplement and/or correct the Application.

PART II – Applicant’s and Application’s Eligibility Criteria

No	Question	Yes	No
1.	Is the Applicant eligible?		
2.	Does the Project have at least one partner from the Donor States, meeting the eligibility criteria?		
3.	Does the Project Application meet all the requirements for projects, listed in the Chapter 1 of this Call?		

Project Application awarded ‘**No**’ in any of the points 1 to 3 in this part shall be excluded from further assessment.

PART III Selection Criteria

1. RELEVANCE OF THE PROJECT						
Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent
Project's contribution of the objectives of the Call	Assessment of the project's contribution to the presentation of contemporary art and culture and its diversity	0	5	15	30	45
Relevance for the target groups	Assessment of the project's focus on the target groups, i.e. young people, including those at risk, particularly members of disadvantaged groups, including the Roma population	0	5	15	30	45
Relevance for international cooperation	Assessment of the Project contribution to the international cooperation in the presentation of contemporary art and culture and its diversity. It is expected that cooperation with international networks active in in the presentation of contemporary art and culture and its diversity is planned in the Project. It is also expected that the Project Promoter and/or the Project Partners are already members of these networks.	0	5	15	30	45
Relevance for cultural diversity/minority cultures/intercultural dialogue	Assessment of the project's contribution to the diversity in contemporary art and culture. It is expected that the project links together different ethnic and minority groups, that it tries to tries to combat prejudices in the society towards those who are considered different and that the project enable meetings of different cultures and starts the intercultural dialogue.	0	5	15	30	45

2. PROJECT LOGIC AND DESIGN						
Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent
Sound concept and sufficient overall quality	Assessment whether the Project is well prepared, written in an attractive though understandable way and if it has a logic that can be easily communicated and understood.	0	5	15	30	45
Clear plan to reach broader public	Assessment of the project's potential to attract public attention. Is the project interesting for general public? Are the presented publicity measures well-designed? Can the project be also interesting for broader public in Donor States?	0	5	10	15	30
Clear bilateral focus	Assessment of the project's contribution to the bilateral cultural exchanges. Is the project beneficial for both Slovak and Donors' partners involved in the project? Is the project also financially interesting for the donors' partners? Are activities implemented on both the Slovak and the Donors territory?	0	5	15	30	45
Description of risks and their mitigation, including time schedule	Is the project schedule realistic? Is the applicant fully aware that the project shall be completed by 30 April 2016? Have other risks been identified, such as the winter season (the projects can only be implemented in the period October 2015 – April 2016)?	0	5	10	15	30

3. BUDGET AND COST EFFECTIVENESS

Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent
Budget efficiency	Assessment of the the price-performance ratio. The contribution of the Project to the aims of the Call compared to the grant requested.	0	5	10	15	30
Proportionality of costs	Assessment of the proportionality of different budget headings. Though the projects may significantly differ, some of the cost categories shall normally represent a certain given ratio. For example, the share of Management Costs on the Total Eligible Costs shall not exceed 10%. An appropriate range of Publicity Costs (meaning the opening conference, closing conference, leaflets and other purely publicity related activities) on the Total Eligible Costs shall not exceed 5-10%. The purchase of equipment for managing the project (such as notebooks, printers and other office equipment) shall normally not be included in the budget, as it is reasonable to assume that these items are normally owned by the Project Promoters and their Partners.	0	5	10	15	30

4. PROJECT MANAGEMENT						
Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent
Stakeholders credit in the relevant field	The former experience of the Project Promoter and the main partners with contemporary and living arts. Their reputation and their public recognition.	0	5	10	15	30
Applicant's experience with running other projects funded by EU Structural Funds or similar funds	Assess, if the applicant has had experience with the implementation of similar projects funded by the EEA and/or Norway Grants, EU Structural Funds or by other financial instruments. There should be at least one person in the Project Team that has sufficient experience with projects management.	0	5	10	15	30
5. SUPPLEMENTARY CRITERIA						
Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent
Contribution to the horizontal concerns	Substantive project contribution to at least some of the following issues: Tolerance and fundamental rights; Roma inclusion; Combating extremism, racism, homophobia and anti-Semitism; Countering hate-speech; Minorities; Sexual harassment; Violence against women; and Combating trafficking in human beings.	0	3	5	10	15
6. SUSTAINABILITY						
Criterion	Criterion Description	Very poor	Poor	Good	Very Good	Excellent

Stakeholders' previous cooperation	Assess if the Slovak and Donor States entities has had a regular cooperation before. If so, it is more likely that the cooperation will last also once this project is completed.	0	3	5	10	15
Project sustainability potential	Assess if the project has potential for follow up activities. Are there financial resources available for the follow up activities?	0	3	5	10	15

Maximum score: 495

Minimum score: Not set