

Annex 4 to the Call CLT02

Selection criteria of applications under the Cultural Heritage Programme Code of Call – CLT02

PART I - Criteria of administrative compliance

No.	Check list	Yes	No
1.	Was the Project Application delivered to the Programme Operator by the deadline in a sealed envelope/package?		
2.	Does the application contain the electronic version and the hard copy of the Application Form?		
3.	Was the Project Application delivered as one original and two copies in Slovak language?		
4.	Is the Application Form duly signed by the relevant statutory representative/representatives of the organization, as listed in the relevant register?		
5.	Are the compulsory attachments attached to the Project Application and have been submitted in accordance with prescribed forms?		

Project Application that was awarded “No” in any of paragraphs 1-4 shall be excluded from further assessment. If the Applicant did not submit any of the required attachments or the attachment is not in line with the prescribed form, he will be granted a period to supplement the documentation in accordance with the Call conditions.

PART II –Criteria of eligibility of the applications/applicant

No.	Check list	Yes	No
1.	Is the Applicant eligible?		
2.	Did the Applicant define at least one, but not more than three outputs to each outcome of the project?		
3.	Did the Applicant define at least one measurable indicator to each output of the project?		
4.	Does the project fulfil the specific Call conditions, which are defined by the objective, outcome and parameters of the project?		
5.	Was the maximal and minimal limit of the Project Grant applied for observed?		
6.	Is the cultural monument included in the list annexed as attachment no 2 of the Call?		
7.	Has at least one positive statements of the Monument Board of Slovak Republic, regional monuments boards, self-governing region or municipality been delivered, as required by the Call?		
8.	Is the required rate of co-financing in accordance with the Call?		

Project Application that was awarded “No” in any of paragraphs 1-7 shall be excluded from further assessment. Guideline for applicants shall be followed when assessing the paragraph 8.

Annex 4 to the Call CLT02

Content related criteria – Castles, fortifications and city palaces

1. Relevance and importance of the Project

No.	Title	Description	0	2	4	6	10	Weight
1.	Will the Project make the recently non-accessible national cultural monuments or their parts accessible to the public or will it contribute to the enhancement of the public access to these monuments and their safety?	Shall be assessed according to the current construction and technical condition of the property, with regard to whether the national cultural monument is accessible to the public, whether the extension of publicly accessible part is expected or whether the safety of visitors will be fostered.	No				Yes	2
2.	What is the current shape of the building?	Should be assessed in accordance with the register of the Monument Board of the SR. In case the actual condition differs from the data in the registry, the application should specifically mention this in the Project Application.	Under construction	Good	Appropriate	Damaged	Disrepair	2
3.	Is the cultural monument considered as a cultural priority of the Monument Board of the Slovak Republic or its regional branches?	Statement of the relevant authority should be submitted, declaring the importance of the cultural monument to this institution.	No				Yes	1
4.	Is the cultural monument considered as a regional cultural priority of the relevant self-governing region, in which	Statement of the relevant authority should be submitted, declaring the importance of the cultural monument to this	No				Yes	1

Annex 4 to the Call CLT02

	territory the monument is located?	institution.						
5.	Is the cultural monument considered as a local cultural priority of the relevant municipality, in which cadastre the monument is located?	Statement of the relevant authority should be submitted, declaring the importance of the cultural monument to this institution.	No				Yes	1
6.	Is the cultural monument inscribed to the UNESCO world heritage list or tentative list or is it located in or near to the area inscribed as a part of the UNESCO world heritage or tentative list?		No				Yes	1

2. Project logical framework and design

No.	Title	Description	0	2	4	6	10	Weight
7.	What is the overall logic of the Project, its compliance with the aims of the Call, uniqueness, importance and so on?	The expert assessing the Project shall provide its personal opinion on the general logical concept of the Project.	Weak	Appropriate	Good	Very good	Excellent	2
8.	What is the touristic infrastructure in the surrounding area?	Assess the ability of the surrounding area to meet the needs of tourists. A full range of services means that there are other cultural and/or natural sites, accommodation facilities, restaurants and attractions (such as aqua parks, facilities for leisure activities)	No infrastructure	Inappropriate	Good	Very good	Full range of services	1

Annex 4 to the Call CLT02

9.	Assess the networking with relevant services providers	Letter of intents, statements or partnership agreements with relevant service providers should be submitted as non-compulsory attachments, to prove that the applicant ensured the accessibility of touristic infrastructure.	No contacts	Appropriate	Good	Very good	Full range of services	1
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3. Project budget and cost effectiveness

No.	Title	Description	0	2	4	6	10	Weight
10.	Assessment of budget efficiency	The evaluation shall assess the budget items, with a strong focus on core items (with a value of more than EUR 5 000) and with a view to the necessity of expenses.	core items are unnecessary or substantially inflated	core items are slightly inflated or unnecessary	budget includes less substantial items that are inflated	budget includes less substantial items that are not necessary	budget is efficient	1
11.	Project sustainability	It is necessary to consider the sustainability of the project for at least five year period after project completion.	not sustainable	risky			sustainable	1

4. Project management

No.	Title	Description	0	2	4	6	10	Weight
12.	Financial stability of applicants and partners	Completed in accordance with the Liquidity sheet in the project application.	entities in distress zone	applicant in grey zone	stable applicant; partners in grey zone	stable applicant, partners in grey zone	stable entities	1

Annex 4 to the Call CLT02

13.	Managerial capacity of the applicant	It shall include the years of operation and skills of the project management team	Less than three years of experience, unknown managerial skills	Less than five years of experience, unknown managerial skills	More than five years of experience, limited managerial skills	More than five years of experience, proven quality managerial skills	More than five years of experience, excellent managerial skills	1
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5. Specific criteria

No.	Title	Description	0	2	4	6	10	Weight
14.	Assess the Project contribution to the horizontal principles of the Programme.	Horizontal principles are the principles of non-discrimination and tolerance, cultural diversity and intercultural dialogue.	none	minimal	partial	significant	main project idea	2
15.	Number of partnership agreements concluded with donor states partners	The number of partners from donor states, who will enter into the partnership agreement.	0				1 and more	1
16.	Does the National cultural monument reflect the Jewish cultural heritage?		No				Yes	2
17.	It is expected that volunteers will be engaged in the Project?		No				Yes	1

Maximum number of point: 220

Minimum number of points: Not set